



# ANNUAL CAMPUS SAFETY & FIRE REPORT

2018

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## REPORTING ANNUAL DISCLOSURE OF CRIME STATISTICS

The Young Americans College of the Performing Arts (YACPA) is a diverse community approximately 300 students, faculty and staff. YACPA is committed to providing a learning and working environment that is safe and promotes creativity and growth for all who study and work here. The cooperation and involvement of students and employees in campus safety programs are necessary in creating an environment conducive to learning and growth. In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), as amended by the Higher Education Opportunity Act, The Young Americans College of the Performing Arts is required to disclose crime statistics for the previous three calendar years as part of a campus security report to be published annually by each institution. These statistics are gathered from local law enforcement, and school officials who have significant responsibility for campus safety.

Each year, YACPA's Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Report is compiled by Campus Administration and distributed to every student and employee. The report is also available to prospective students and employees at their request. Employees and students receive an individual electronic notice of the report's availability, including a brief description of the information contained in the report, the direct link to the report, and a statement that YACPA will provide a paper copy upon request. This same notice is included in the materials given to prospective students and in new-hire orientation. The report may also be found on the Institution's public website, located at: <http://www.yacollege.edu>. In addition, copies of the report may be obtained by contacting the Dean of Administrative Services at The Young Americans College of the Performing Arts, 1132 Olympic Dr. Corona CA 92881, or via phone at 951.493.6753.

## CRIME STATISTICS

The following crime statistics for The Young Americans College of the Performing Arts have been compiled by the Administrative Services and Student Services departments, in conjunction with local law enforcement agencies surrounding the campus. Campus crime, arrest and referral statistics include those reported to campus security authorities and local law enforcement agencies.

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Murder/Non-negligent manslaughter	0	0	1
Negligent manslaughter	0	0	0
<b><i>Sex offenses – forcible*</i></b>			
Rape*	0	0	0
Fondling*	0	0	0
<b><i>Sex offenses – non-forcible*</i></b>			
Incest*	0	0	0
Statutory rape*	0	0	0
Aggravated assault	0	1	0
Robbery	1	1	0
Burglary	2	20	17
Motor Vehicle Theft	1	8	6
Arson	0	1	0

**Hate Crimes - 2018 Occurrences of Reported Crimes Based on Categories of Bias**

<b>Criminal offense</b>	<b>2018 Total</b>	<b>Race</b>	<b>Religion</b>	<b>Sexual orientation</b>	<b>Gender</b>	<b>Disability</b>	<b>Ethnicity/ National Origin</b>
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
<b><i>Sex offenses – forcible*</i></b>	0	0	0	0	0	0	0
Rape*	0	0	0	0	0	0	0
Fondling*	0	0	0	0	0	0	0
<b><i>Sex offenses – non-forcible*</i></b>	0	0	0	0	0	0	0
Incest*	0	0	0	0	0	0	0
Statutory rape*	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larceny - theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

**Hate Crimes - 2017 Occurrences of Reported Crimes Based on Categories of Bias**

<b>Criminal offense</b>	<b>2017 Total</b>	<b>Race</b>	<b>Religion</b>	<b>Sexual orientation</b>	<b>Gender</b>	<b>Disability</b>	<b>Ethnicity/ National Origin</b>
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
<b><i>Sex offenses – forcible*</i></b>	0	0	0	0	0	0	0
Rape*	0	0	0	0	0	0	0
Fondling*	0	0	0	0	0	0	0
<b><i>Sex offenses – non-forcible*</i></b>	0	0	0	0	0	0	0
Incest*	0	0	0	0	0	0	0
Statutory rape*	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larceny - theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

**Hate Crimes - 2016 Occurrences of Reported Crimes Based on Categories of Bias**

<b>Criminal offense</b>	<b>2016 Total</b>	<b>Race</b>	<b>Religion</b>	<b>Sexual orientation</b>	<b>Gender</b>	<b>Disability</b>	<b>Ethnicity/National Origin</b>
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0
<b><i>Sex offenses – forcible*</i></b>	0	0	0	0	0	0	0
Rape*	0	0	0	0	0	0	0
Fondling*	0	0	0	0	0	0	0
<b><i>Sex offenses – non-forcible*</i></b>	0	0	0	0	0	0	0
Incest*	0	0	0	0	0	0	0
Statutory rape*	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0
Larceny - theft	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0

### Violence Against Women Act (VAWA) Offenses

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0

### Arrests

The number of arrests that occurred on campus, on public property, or were reported by local police. Drunkenness or driving under the influence are included in liquor law violations.

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Weapons	0	0	1
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

### Disciplinary Actions

The number of persons referred for disciplinary action for crimes that occurred on campus, on public property, or were reported by local police. This does not include disciplinary actions that were strictly for school policy violations or that result in arrest. Drunkenness or driving under the influence are included in liquor law violations.

<b>Criminal Offense</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Weapons	0	0	0
Drug Abuse Violations	0	0	25
Liquor Law Violations	0	0	22



### **Unfounded Crimes**

The total number of unfounded crimes includes all criminal offenses, hate crimes, arrests or disciplinary action referrals for weapons, drug or liquor law violations, and domestic violence, dating violence, or stalking incidents that have been unfounded. DEFINITION: If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is considered “unfounded”. Only sworn or commissioned law enforcement personnel may unfound a crime. Unfounded crimes are reported in the year in which they were originally reported.

	<b>2016</b>	<b>2017</b>	<b>2018</b>
Unfounded Crimes	0	0	0

## YACPA POLICIES AND PROCEDURES

The following pages contain the policies and procedures which apply to YACPA's operations.

Additional policies and procedures can be found in the master policy and procedure handbook, available upon request in the administrative office.

## POLICY JURISDICTION

YACPA is the post-secondary educational division of The Young Americans, Inc. As such, the policies governing The Young Americans, Inc. extend to YACPA.

The policies of The Young Americans, Inc. extend to all Board members, employees, students, members, faculty and staff. They pertain to any policy violation committed on campus, at off-campus sites, or in any other setting in which the individual has a reasonable expectation of receiving protection under The Young Americans, Inc. policies.

## TIMELY WARNING POLICY

When a crime is reported to the campus administration that, in the judgment of YACPA Administration, creates a serious or ongoing threat, a campus-wide "timely warning" will be issued.

The warning will be issued through the following notification systems to students, faculty and staff:

- YACPA Emergency Notification System - Text messages and emails will be made through Populi
- Signage - Placed in areas of high traffic and closed entrances or buildings.
- Other areas - To be coordinated with other campus departments.

Anyone with information warranting a timely warning should contact Campus Administration.

## WEAPONS-FREE CAMPUS

The use and possession of firearms, knives or weapons is prohibited on YACPA property, including leased property, by any person on campus. Active law enforcement professionals are excluded from this policy.

## HOW TO REPORT CRIME

To report a crime, please contact one of the campus officials below designated as Campus Security Authorities:

Position	Name	Phone	Location
President	Katiina Dull	(714) 812-6714	Administration Building
Dean of Students	Travis Goode	(714) 306-8464	Academics Building
Dean of Administrative Services	Mike Krauss	(714) 658-6453	Administration Building
Student Services Coordinators	Raeshayl Garcia Emily Kleve	(951) 642-2662	Academics Building
Resident Advisors	Raeshayl Garcia Emily Kleve Ashley Howard Charles Martinez Andrew Holland	(951) 642-2662	Apartment Complex

Employees who are listed above as “Campus Security Authorities” understand that it’s their obligation to forward reports of crime promptly to YACPA Administration.

Police reports are considered public records under state law, and reports of crime cannot be held in complete confidence. However, victims of sexual violence may request to law enforcement that their names not become a matter of public record (Penal Code section 293).

## SECURITY AND ACCESS TO CAMPUS FACILITIES

No visitors are allowed on campus unless authorized by an employee of The Young Americans, Inc.

YACPA premises shall not be used later than 12:00 a.m. except upon special permission.

YACPA employs Student Services Coordinators to be onsite from 8:30 a.m. until 12:00 a.m. when YACPA is in session to provide emergency response to students, faculty, and staff. All facilities are secured through locking mechanisms which are either hard key or keypad enabled. Access is authorized on a “needed access” basis and approved by the Dean of Administrative Services. All facilities are secured during non-business hours and access after business hours is authorized on an approved basis. Campus security is also assisted by a video camera system which records activity in the vicinity of the cameras. The camera system is managed by the Dean of Administrative Services.

## CAMPUS LAW ENFORCEMENT

### Authority of the Corona Police Department

The Corona Police Department provides law enforcement services to all campus properties. The Corona Police Department has authority to apprehend and arrest individuals involved in illegal activity throughout the City of Corona. Crimes occurring on campus are investigated by the Corona Police Department. Prosecution of criminal offenses, both felonies and misdemeanors; occur at the Riverside Superior Court (for violations of state law) or the United States District Court, Southern District of

California (for violations of federal law). The Student Services department maintains a daily crime log of criminal incidents and alleged criminal incidents which are reported to the Corona Police Department. This log can be viewed by the public during normal business hours with the Dean of Students.

#### Accurate and Prompt Reporting of Crimes to Law Enforcement

To ensure the safety of everyone on campus, the Corona Police Department encourages the accurate and prompt reporting of crimes to Campus Security Authorities at (951) 493-6753 or (951) 642-2662.

#### Professional Counselors

A professional counselor whose official responsibilities include mental health counseling to members of the campus community and who is functioning within the scope of his/her license or certification is exempt from disclosing reported offenses to law enforcement, unless there is a legal obligation to disclose. Personal information from counseling records will not be revealed unless disclosure is required by law. However, counselors may encourage victims to make a report to law enforcement.

## PROGRAMS REGARDING SECURITY PROCEDURES AND PRACTICES

In addition to monitoring YACPA also educates the campus community on personal crime prevention and safety. YACPA administration relies on allied agencies for additional response and support as needed. Emergency services for fire and first aid response are generally provided by the local Fire Departments.

## PROGRAMS REGARDING PREVENTION OF CRIME

YACPA administration provides safety and security information as well as information about crimes, crime reporting and general personal safety.

YACPA administration provides a list of safety tips to students to help prevent problems coming to and from campus. These tips are shared and discussed during orientation procedures and reinforced by Student Services Coordinators throughout the year.

Those safety tips are:

- Approach your apartment with the key in hand.
- Be aware of your surroundings when walking to or from your apartment late at night, as well as when using common rooms such as the weight room, pool, etc.
- Never leave your apartment door unlocked, even while taking out the trash. You may find someone waiting inside when you get back!
- Never leave valuable objects out that can be seen through your apartment window or out in your car. Burglars go window shopping, too! Don't put your valuables on display.
- Walk with a purpose and stay alert.
- Be wary of people asking for directions or handing out fliers.
- Report bad lighting, overgrowth of landscaping (if it looks like someone can hide in it) and broken locks. Your property manager is responsible for providing you with working locks and a

safe outdoor environment; however, you are responsible for letting him know about any problems with these things.

- Walk with purpose and stay alert.
- Approach your car with the key in hand. Look around and inside the car before getting in. Be wary of people asking for directions or handing out fliers.
- Trust your instincts – if something makes you feel uneasy, get into the car quickly, lock the doors and drive away.
- Using an electric engraver, etch your driver's license number (preceded by the letters "CA") on stereo equipment and other valuable items.
- Record your vehicle identification number (located on a small metal plate on the dashboard of newer cars) and store it in a safe place.
- Keep the doors locked while in the vehicle.
- Park in well-lit, busy areas.
- Be alert of your surroundings or people approaching your vehicle.
- Stick with the traffic, avoid lightly traveled streets, especially after dark.
- Keep car and house keys on separate key chains.
- Keep the garage door opener in your purse or briefcase.
- When stopped in traffic, leave enough room to make an emergency getaway.
- If someone is threatening you with a weapon, GIVE UP THE VEHICLE – IT'S NOT WORTH YOUR LIFE!
- Whenever possible, park your vehicle in your garage.
- An unlocked car is an open invitation to a thief. Lock up when you leave your car and take the keys with you.
- Lock the trunk or tailgate.
- Close all windows – professional thieves have tools that unlock cars through the smallest openings.
- Be sure vents and sun-roofs are shut tight.
- When you park, remove cellular phones, lap-tops, cameras and other valuables. Take them with you and lock them in the trunk.

Anyone may report a crime or other suspicious activity anonymously to the Campus Security Authorities.

## MONITORING OF CRIMINAL ACTIVITIES OFF-CAMPUS

YACPA does not have recognized off-campus locations, such as off-campus housing facilities, and does not engage in monitoring of student criminal activity off-campus. However, students engaging in criminal activities off-campus, in conjunction with college-sponsored activities, may be subject to disciplinary action by YACPA administration.

## POLICY REGARDING POSSESSION, USE, AND SALE OF ALCOHOLIC BEVERAGES AND ILLICIT DRUGS

The misuse of drugs (unlawful possession, use, sale or distribution) is a violation of Federal and California State laws. California law also prohibits the purchase, public consumption or possession of alcoholic beverages by people under the age of 21. The misuse of drugs and/or alcohol is prohibited on the YACPA campus.

On campus and/or clinical laboratory/agency misuse of drugs or alcohol is subject to YACPA disciplinary action. Any behaviors which suggest drug or alcohol impairment may result in a requirement for a student to submit to drug screening at his/her own expense.

### Drug and Alcohol Prevention Programs

YACPA uses referral services for Drug and Alcohol prevention and treatment programs. Please refer to the Student Counselor for more information.

### Resources for Counseling, Treatment and Rehabilitation

The following counseling, treatment, and rehabilitation resources are available for the treatment of alcohol and drug dependence and abuse.

**National Council on Alcoholism and Drug Dependence**  
www.ncadd.org  
(800) NCA-CALL

**Cocaine Anonymous**  
www.ca.org  
310-559-5833

**California Department of Alcohol and Drug Programs**  
www.dhcs.ca.gov  
(800) 879-272

**Narcotics Anonymous**  
www.na.org  
(800) 863-2962

**Alcoholics Anonymous**  
www.aa.org  
(800) 923-8722

**Families Anonymous**  
www.familiesanonymous.org  
(800) 736-9805

## SEXUAL ASSAULT POLICY

YACPA's complete sexual assault policy is available online:

[https://yacollege.edu/wp-content/uploads/2019/04/ACADEMIC\\_CATALOG\\_2019-2020.pdf#page=69](https://yacollege.edu/wp-content/uploads/2019/04/ACADEMIC_CATALOG_2019-2020.pdf#page=69)

The Young Americans does not tolerate "Sexual Misconduct and Sexual Violence," "Gender-Based Discrimination," and "Retaliation," as defined in this Policy in any form. Any form of sexual misconduct is a violation of The Young Americans' Code of Conduct, Title IX regulations, and may also constitute violation of state and federal criminal statutes. Additionally, The Young Americans offers support to any student, faculty, volunteer, or staff member who experiences "Sexual Misconduct and Sexual Violence," "Gender-Based Discrimination," and "Retaliation" within the context of The Young Americans' community. Any report of "Sexual Misconduct and Sexual Violence," "Gender-Based Discrimination," and "Retaliation" is taken seriously. The Young Americans does not tolerate retaliation against cast members, students, volunteers, or employees who bring forth a complaint in good faith about sexual misconduct.

The Young Americans acknowledges its duty to protect local citizens, students, officers and employees, and thus maintains the policy of notifying appropriate law enforcement agencies of any incident of “Sexual Misconduct and Sexual Violence,” “Gender-Based Discrimination,” and “Retaliation” (collectively “Prohibited Conduct”) that is reported to The Young Americans officials with consent from the reporting party. In case of a minor who is the survivor of sexual misconduct, The Young Americans has a legal and ethical duty to inform the local law enforcement agency regardless of consent.

Title IX of the Higher Education Amendments of 1972, 20 U.S.C. § 1681 et seq. (Title IX) prohibits discrimination on the basis of sex in education programs or activities. Sexual Misconduct and Sexual Violence, Gender-Based Discrimination, and Retaliation are forms of discrimination prohibited by Title IX. The Young Americans is committed to providing programs, activities, and an educational environment free from such prohibited conduct. The Young Americans is committed to fostering a community that promotes prompt reporting of all types of prohibited conduct. Creating a safe environment is the responsibility of all members of The Young Americans’ community.

This Policy is designated to provide an equitable process through which an affected individual can report Prohibited Conduct. Through this Policy, The Young Americans Community strives to provide fairness to both the Reporting Party and the Respondent while ensuring protection for the Reporting Party under Title IX and providing applicable process rights to the Respondent.

### Reporting an Incident

Any individual who has been a victim of Prohibited Conduct is encouraged to report this information to The Young Americans and local law enforcement as soon as possible. Students and cast members may report Prohibited Conduct to Student Services. Employees and volunteers may report Prohibited Conduct to the Title IX Coordinator or Deputy Title IX Coordinator.

### Obligation to Report

The Young Americans employees and volunteers have an obligation to report information received regarding Prohibited Conduct. In accordance with California State law, The Young Americans will immediately report to local law enforcement any willful homicide, forcible rape, robbery, aggravated assault, sexual assault, or hate crime committed on or off campus, as reported by the reporting party. The reporting person’s and/or victim’s identity will remain confidential unless the victim consents to being identified after being informed of their rights.

### Confidentiality

All volunteers, employees, and officers of The Young Americans are required to report disclosures of sexual misconduct. Only YACPA-licensed counselors are bound by confidentiality. Reports of sexual misconduct to counseling staff can only be shared with written consent from the reporting party.

The Young Americans will treat information that it receives in a manner that respects both the sensitivities of the reporting party and the rights of the respondent. Recognizing that acts of sexual misconduct, by their nature, violate the security of the entire campus community, there may be instances where it is The Young Americans’ ethical and legal responsibility to disclose information regarding the circumstances related to a specific incident to The Young Americans community. In such cases any notification to the campus community will be a general warning regarding a reported incident. If the reporting party is a minor (under 18 years old), the law requires disclosure to law enforcement authorities.

In the case of a student, cast member, faculty, staff, or parent request for information regarding a reported incident, The Young Americans will confirm or deny the reporting of an incident and disclose The Young Americans' response to the reported incident. The Young Americans will keep confidential any information that may reveal the identity of any Reporting Party or Respondent.

In guaranteeing the confidentiality of the Reporting Party and the Respondent, The Young Americans will retain a policy of no comment to any member of the press who requests information regarding the incident.

#### Off Campus Resources for Victims of Sexual Assault

Riverside Area Rape Crisis Center	(951) 686-7273 <a href="http://www.rarcc.org">www.rarcc.org</a>
The Center Against Sexual Assault	(866) 373-8300 <a href="http://www.smedelstein.com">www.smedelstein.com</a>
Rape and Battering Hotlines	(800) 339-7233 <a href="http://www.alternativestodv.org">www.alternativestodv.org</a>
Violence Hotline	(800) 799-SAFE
National Sexual Assault Hotline	(800) 656-HOPE

#### Changes to Academic Situation

YACPA will comply with a victim's request for an academic situation change following an alleged sex offense, if such changes are reasonably available. For example, YACPA may, consistent with policy, provide the option of taking "withdrawal" or "incomplete" grades.

#### Student Discipline for Sex Offenses

If the alleged perpetrator is a student, he/she may also be disciplined by YACPA for violating the Code of Conduct.

## INFORMATION REGARDING SEX OFFENDERS

Information regarding registered sex offenders may be obtained at the California Department of Justice, Office of Attorney General's "Megan's Law" website, at: [www.meganslaw.ca.gov](http://www.meganslaw.ca.gov)

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

YACPA will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students and employees occurring on the campus. Such notification will be made during such emergencies as outbreaks, extreme weather conditions, earthquakes, gas leaks, terrorist incidents, armed intruders, bomb threats, civil unrest, explosions, chemical or hazardous waste spills, etc.

To report an emergency, please contact the Campus Security Authorities at (951) 493-6753 or (951) 642-2662.

#### Notification Procedures

In the event of a campus emergency, where it is necessary to notify students and staff of impending danger or critical information YACPA has developed a protocol to engage as many students and staff as possible, in the shortest amount of time. All current technology and communication modes will be used



to distribute information as quickly as possible. Coordination with Campus Administration needs to be immediate and ongoing.

Communications checklist for critical information is listed on the Timely Warning Policy on Page 6.

YACPA will, without delay, and taking into account the safety community, determine the content of the notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond, otherwise mitigate the emergency.

The entire campus community will be notified when there is a potential that a very large segment of YACPA is threatened. Campus Administration will reassess the situation to determine whether additional notifications or updates need to be made.

### Emergency Response General Procedures

The emergency response policies and procedures for The Young Americans, Inc. are on the YACPA website:

[https://yacollege.edu/wp-content/uploads/2018/10/Emergency\\_Management\\_Master\\_Plan.pdf](https://yacollege.edu/wp-content/uploads/2018/10/Emergency_Management_Master_Plan.pdf)

### Safety and Emergency Planning

The safety and security for the students, staff and faculty of YACPA is a priority. By planning, training and exercising, YACPA will be better prepared to handle these critical incidents.

As members of the community it is our responsibility to prepare at home and at our jobs, so that we can faithfully fulfill our role during a disaster.

## FIRE SAFETY INFORMATION

### On Campus Student Housing Fire Safety Systems

The Young Americans College of the Performing Arts' student housing is located at the Hensley at Corona Pointe apartment complex. While the geographical location of the apartments is considered on-campus by Clery Act standards, management of the apartments is the responsibility of the Hensley at Corona Pointe staff. The Young Americans College of the Performing Arts' student housing personnel work together with Hensley to ensure student tenants are educated and remain in compliance.

**Smoke and Carbon Monoxide Detectors:** Hensley at Corona Pointe furnishes smoke and carbon monoxide detectors as required by statute and tests them. The Young Americans replaces batteries as needed, unless the law provides otherwise. Student tenants must immediately report smoke and carbon monoxide detector malfunctions and are instructed that they may not disable smoke and carbon monoxide detectors.

**Open Flame Devices:** Grills, Barbeques, and any other outdoor cooking or open flame devices will be used only on the ground level and will be placed a minimum of 10 feet from any building. Such devices will not be used close to combustible materials, tall grass or weeds, on exterior walls or on roofs, indoors, on balconies or patios, or in other locations which may cause fires.

### Emergency Response Procedures on Campus

The emergency response procedures for campus incidents are outlined in the Emergency Management Plan.

In case of a fire, faculty, staff or students should dial 911 or immediately call local fire personnel in case of fire or smoke. Fire extinguishers are located throughout the campus and should only be used when safe. After notifying local fire personnel, the faculty, staff or student should immediately notify a Campus Security Authority.

### Emergency Response Procedures in Student Housing

The emergency response procedures for student housing are outlined in the Emergency Management Plan.

In case of a fire, student tenants should dial 911 or immediately call local fire personnel in case of fire or smoke. Fire extinguishers are located throughout the apartment complex and should only be used when safe. After notifying local fire personnel, student tenants should immediately notify a Resident Advisor.

To report a fire, please contact one of the campus officials below designated as Campus Security Authorities:

<b>Position</b>	<b>Name</b>	<b>Phone</b>	<b>Location</b>
President	Katiina Dull	(714) 812-6714	Administration Building
Dean of Students	Travis Goode	(714) 306-8464	Academics Building
Dean of Administrative Services	Mike Krauss	(714) 658-6453	Administration Building
Student Services Coordinators	Raeshayl Garcia Emily Kleve	(951) 642-2662	Academics Building
Resident Advisors	Raeshayl Garcia Emily Kleve Ashley Howard Charles Martinez Andrew Holland	(951) 642-2662	Apartment Complex

Employees who are listed above as “Campus Security Authorities” understand that it’s their obligation to forward reports of crime promptly to YACPA Administration.

### Plans for Future Improvement

The Young Americans College of the Performing Arts will develop ongoing training for faculty, staff, and students by running fire drills throughout the year.

## CLERY ACT DEFINITIONS

### Campus Geography

**On-Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including any building or property that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes. For YACPA, this includes the geographical area north of Old Temescal Drive, south of Olympic Drive, west of California Ave, and east of Rimpau Ave, encompassing the YACPA campus and Hensley at Corona Pointe apartment complex.

**Non-Campus Building or Property:** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property:** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

### Crime Definitions for Reportable Crimes

**Murder/Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Manslaughter by Negligence:** The killing of another person through gross negligence.

**Sex Offenses-Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

- a. **Forcible Rape** – carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- b. **Forcible Sodomy** – oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- c. **Sexual Assault With An Object** – use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- d. **Forcible Fondling** – touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will or, not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sex offenses-Non Forcible:** Unlawful, non-forcible sexual intercourse (limited to incest and statutory rape).

- a. **Incest** –non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- b. **Statutory Rape** – non-forcible sexual intercourse with a person who is under the age of consent.

**Robbery:** Taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. Usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** Unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. There are three classes of motor vehicles: (1) autos, (2) trucks and buses, (3) and other vehicles.

**Larceny Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Arson:** Any willful or malicious burning or attempt to burn with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another, etc.

**Vandalism:** To willfully or maliciously destroy, injure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

**Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Drug Abuse Violations:** The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in the preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or the importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

**Weapon Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or deadly weapons.

### **Violence Against Women Act (VAWA) Definitions**

#### Domestic Violence

1. A felony or misdemeanor crime of violence committed-
  - a. By a current or former spouse or intimate partner or the victim;

- b. By a person with whom the victim shares a child or common;
  - c. By a person who is cohabitating with or has cohabitated with the victim a spouse or intimate partner;
  - d. By a person similarly situated to a spouse of a victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
  - e. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
2. For the purpose of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

### **Dating Violence**

1. Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
2. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
3. For the purposes of this definition-
  - a. Dating violence includes, but is not limited to, sexual or physical abuse or threat of such abuse.
  - b. Dating violence does not include acts covered under the definition of domestic violence.
  - c. For the purpose of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

### **Stalking**

1. Means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.
2. For the purpose of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

### **Hate Crime Definitions for Reportable Crimes**

**Hate Crime:** A criminal offense committed against a person, property, or society, which is motivated, in whole or part, by the offender's bias against a race, religion, disability, sexual orientation, or ethnicity/national origin: also known as a bias crime.

**Larceny-Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Note: Constructive possession is defined by Black's Law Dictionary, 6th ed. As "where one does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.")

- a. **Pocket-picking:** The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.
- b. **Purse-Snatching:** The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.

- c. **Shoplifting:** The theft, by someone other than an employee of the victim, of goods or merchandise exposed for sale.
- d. **Theft From Building:** A theft from within a building which is either open to the general public or where the offender has legal access.
- e. **Theft From Coin Operated Machine or Device:** A theft from a machine or device which is operated or activated by the use of coins.
- f. **Theft From Motor Vehicle:** (Except "Theft of Motor Vehicle Parts or Accessories"); the theft of articles from a motor vehicle, whether locked or unlocked.
- g. **Theft of Motor Vehicle Parts or Accessories:** The theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for its operation.
- h. **All Other Larceny:** All thefts which do not fit any of the definitions of the specific subcategories of larceny/Theft listed above.

Source: Uniform Crime Reporting Handbook, 2004; U.S. Department of Justice

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property (Except "Arson"):** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Source: Hate Crime Data Collection Guidelines, October 1999; U.S. Department of Justice

## **Fire Safety Definitions**

**Cause of Fire:** The factor or factors that give rise to a fire. The casual factor may be, but not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire Drill:** A supervised practice of a mandatory evacuation of a building for a fire.

**Fire-related Injury:** Any instance in which a person is injured as a result of a fire, including an injury sustained from natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire. The term person may include students, faculty, staff, visitors, firefighters or other individuals.

**Fire-related Death:** Any instance in which a person:

1. is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or
2. dies within one year of injuries sustained as a result of the fire

**Fire Safety System:** Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This system includes sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of fire.

**Value of Property Damage:** The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul: however, it does not include indirect loss, such as business interruption.